

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme, Cllr Robinson, Cllr Batchelor, Cllr Prescott, Cllr Ball, Cllr Mannings, Cllr Willert, Ward Cllr Gourley (until agenda item 4.4) and the Clerk Kathryn Manchee	
1	APOLOGIES FOR ABSENCE	Cllr Pilkington and Ward Cllr McCabe. The chairman reported that due to the six month absence rule Cllr Ashley is no longer on the council from today. Electoral services to be advised and vacancy advertised.	Clerk
2	DECLARATIONS OF INTEREST AND DISPENSATIONS	None.	
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the Parish Council meeting held on 27 January approved and signed by the chair of the meeting.	
4	MATTERS ARISING	As Ward Cllr Gourley had another parish council meeting to attend relevant items on the agenda were brought forward.	
4.1	Update on Response from BANES re future of the A367 Dunkerton Bus Shelter Street Light and possible	Ward Cllr Gourley reported that that bus shelter light funding has been sourced from WECA This will be progressed by BANES soon.	

	funding for the bus shelter lighting		
4.2	Update on Bus Service Campaign	<p>An update from Cllr Ball was circulated prior to the meeting. Cllr Ball reported that she spoke about this subject at the Bathavon Forum and there has been a poor service from 2V. A new supplier will be providing this service from next month. A joint letter from several parish councils to be submitted soon.</p> <p>Ward Cllr Gourley reported that all West local services are due to finish in April. All Big Lemon services will be moved to another supplier and then retendered. WECA is considering a new 179 style service and are renewing the contract for WestLink. This will be a combination of timetabled and on demand services. WECA needs to communicate with parish councils better.</p>	Cllr Ball
7.3	Update on Draft Local Plan Somerset Coal Canal Society	<p>Cllr Gourley is working on getting the restoration option removed from the local plan. As the cost would be astronomical and impossible to achieve including it would make the local plan unsound she believes. The plan should be going before the scrutiny committee later this month.</p>	

9	OTHER ISSUES FOR THE ATTENTION OF THE DISTRICT WARD COUNCILLORS	None.	
4.3	Update on various speed measures on the B3115	<p>The proposal to reduce the 50 mph limit down to 40 mph on the B3115 from the junction with Palmers Lane, in an easterly direction to the junction with the A367 (Tunley Fork) is being taken forward by B&NES Traffic Safety Officer for the rural areas.</p> <p>The 20 mph speed limit for Tunley traffic regulation order is being consulted on with a deadline for responses to BANES by today.</p> <p>Both schemes should commence this financial year.</p>	Cllr Robinson
Ward Cllr Gourley left the meeting.			
4.4	Update on Preparation for Assertion 10 Digital and Data compliance for 2025 2026 AGAR	<p>Policies</p> <p>It was unanimously resolved to approve the updated Model Publication Scheme.</p>	ALL

The draft IT Policy circulated prior to the meeting. With reference to the Draft IT Policy the following need to be considered

1. Are there any key subjects/areas/issues that you'd want to see included in the policy but aren't there?
2. Ref Training - Do you agree with the "Grandfather Rights" concession about training in IT and data protection?
3. Do you agree or not that "Public Wi-Fi (e.g. in DPH or the TRC) should only be used with a secure VPN connection"?
4. I'm not sure we have, or should have, a DTTPC Data/Document Retention Policy - why, how and for how long we should retain, and finally, dispose of (or archive) stuff?
5. Should Councillors actually sign, as drafted at Appendix 1 to Annex B, to confirm their phone(s)/tablet(s), laptop(s) etc meet security standard(s)?

		<p>Cllrs to submit comments/questions over the next few weeks and a revised version of the plan will be circulated and put on the agenda for approval at a future meeting.</p> <p>Training</p> <p>Most training for FOI and Data Protection has been completed.</p> <p>Website</p> <p>This to be progressed further once a photograph and background colour have been agreed. Therefore Cllr Orme to take a photograph featuring Dunkerton, Tunley and Withyditch.</p>	
<p>4.5</p>	<p>Update on Cricket Club Relationship Management</p>	<p>Cllr Orme has written to the cricket club requesting an update on their plans but has not yet received a reply. It is believed that the club may be short of funds. Cllr Orme to contact the hall management trustees about the possibility of taking on management of the relationship with the cricket</p>	<p>Cllr Orme</p>

		club.	
5	URGENT BUSINESS AS AGREED BY THE CHAIRMAN	None.	
6	FINANCE		
6.1	Financial Report	The balance of funds as at March 12 is £12,596.62.	
6.2	Consideration of Awarding a Grant of £50.00 to Midsomer Norton Dial A Ride	A £30.00 grant was awarded last year (paid in April of this financial year). Next year's approved budget includes a grant of £30 to Dial A Ride. They have requested £50. It was unanimously resolved to award a grant of £30 in line with the parish council's budget	
6.3	Payments for Approval	Approved. Details can be found in Appendix 1.	Clerk
6.4	Consideration of the Quote from a Local Builder to Carry Out the Required Roof Repairs to the Dunkerton Bus Shelter	An estimate has been received and circulated. The proposed cost is £1,080. The previous quote received was for £1100+vat with a contingency of an additional £800 for replacement materials. It was unanimously resolved to proceed with this local builder based on the estimate and the quality of his work.	Clerk/Cllr Robinson

6.5	Consideration of the Annual Uplift from Spinal Column Point 25 to Spinal Column Point 26 from April 2025 for the Clerk and Responsible Financial Officer's Salary	Unanimously resolved to implement this uplift.	
6.6	Consideration of Adding Additional Signatories to the Parish Council Bank Account	In light of the forthcoming departure of several existing signatories it was agreed to add Cllr Pilkington, Cllr Willert, Cllr Batchelor and Cllr Ball as authorised signatories to the bank account. Once these have been added some existing signatories to be removed.	Clerk
6.7	Consideration of Awarding a Grant of £200 to Crimestoppers	The parish council unanimously resolved not to award a grant. Crimestoppers to be advised that requests should be made before parish council's set their budgets.	Clerk
7	PLANNING		
7.1	BANES Planning Decisions	<p>Planning Application REF 25/01489/FUL New Farm, Marksbury Lane, Priston Installation of lighting with timber screen. REFUSED. Parish Council OBJECTED. APPEAL ONGOING.</p> <p>Planning Application REF 25/04195/FUL Blossom Manor Tunley Road Tunley Erection of detached 3no bed dwelling</p>	

		<p>and garage on land south of Blossom Manor. DECISION PENDING. Parish Council OBJECTED.</p> <p>Planning Application REF 25/04637/REM Journey's End Palmers Lane Tunley Removal of condition 5 of application 14/02794/FUL (Erection of an extension and alterations to dwelling including repositioning of the existing access). DECISION PENDING. Parish Council SUPPORTED.</p> <p>Planning Applications REF 26/00147/FUL and 26/00148/LBA Church House Church Road Dunkerton Demolition and replacement of an existing outbuilding to contain annexe residential accommodation. DECISION PENDING. Parish Council SUPPORTED.</p> <p>Planning Application REF 26/00506/COND North Hill Farm , Tunley Road, Tunley Discharge of conditions 2 (Habitat Creation and Wildlife Enhancement Scheme (Pre-commencement)), 5 (External Lighting (Bespoke Trigger - requires approval of details prior to installation of new lighting)), 6 (Rainwater Harvesting (Pre-occupation)) and 9 (Materials - Submission of Materials Schedule (Bespoke Trigger)) of application 25/01769/FUL (Erection of a new 2 storey 3 bedroom dwelling following demolition of an</p>	
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		existing agricultural building). CONDITION DISCHARGED. Parish Council SUPPORTED.	
7.2	Planning Correspondence and other Planning Related Matters	Nothing new to report.	
7.4	Update on MPs Meeting with parish councils to discuss how The Somer Valley can work more collaboratively on the Local Plan	This meeting was attended by Cllr Pilkington. Our MP is trying to coordinate all the parishes in this area to lobby BANES Council about the Local Plan. It was a very interesting meeting with all parishes in agreement about what needs to be done to try and make such a big population increase work. Traffic congestion, lack of rural buses, lack of employment, pressure on water supply, SCCS restoration plans and boundaries are all on her list.	
8	NEW ISSUES RAISED BY COUNCILLORS/PARISHIONERS		
8.1	Status of Camerton Parish Council in terms of number of councillors	Camerton Parish Council has been struggling on for some time with only four councillors but two of their long serving members have finally decided to retire from the council in May which will leave them with only two remaining councillors. Cllr Robinson has been forwarded an email from Camerton's clerk about possible solutions to this situation (including a merger with another parish council).	

		<p>Cllr Robinson is not suggesting that Dunkerton & Tunley Parish Council should consider merging with Camerton; in fact quite the opposite at this present time. By the summer the current chairman will have retired and we will have a new chairman and new vice chair, plus hopefully newly co-opted councillors of our own, without taking on the problems of a potential merger.</p>	
<p>10</p>	<p>DATE OF NEXT MEETING</p> <p>Tuesday 28 April Tunley Recreation Centre 7 pm Annual Parish Meeting and 7.30 pm Parish Council Meeting</p>		

Dunkerton & Tunley Parish Council Payments for Approval at meeting 12 March**Payments to Ratify**

31 January	Bank Charge	Bank Admin Fee January	£6.00
31 January	Standing Order	Clerk Net Salary January	£530.67
21 February	Direct Debit	Street Lighting January	£43.77
28 Feb	Bank Charge	Bank Admin Fee February	£6.00
28 Feb	Standing Order	Clerk Net Salary February	£634.27
28 Feb	Direct Debit	Cricket Club Electricity Nov to Jan	£110.17

Payments for Approval

12 March	Bank Transfer	Clerk FoI Training if invoiced	£35.00
12 March	Bank Transfer	Clerks Expenses Dec/Jan	£66.79
12 March	Bank Transfer	FOI E learning Course Cllr Mannings	£14.00
12 March	Bank Transfer	FOI E learning Course Cllr Batchelor	£14.00