

| Ref        | Agenda Item   | Minute  | Action |
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|            | <b>ATTENDANCE</b>   | Cllr Orme, Cllr Robinson, Cllr Batchelor, Cllr Prescott, Cllr Ball, Cllr Pilkington, Cllr Mannings, Cllr Willert, Ward Cllr Gourley and the Clerk Kathryn Manchee |        |
| <b>1</b>   | <b>APOLOGIES FOR ABSENCE</b>  | Ward Cllr McCabe  |        |
| <b>2</b>   | <b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>   | None.   |        |
| <b>3</b>   | <b>APPROVAL OF MINUTES OF PREVIOUS MEETINGS</b>   | The minutes of the Parish Council meeting held on 11 December 2025 were approved and signed by the chair of the meeting.  |        |
| <b>4</b>   | <b>MATTERS ARISING</b>  |   |        |
| <b>4.1</b> | <b>Update on Response from BANES re future of the A367 Dunkerton Bus Shelter Street Light and possible funding for the bus shelter lighting</b> | Ward Cllr Gourley reported that that bus shelter funding requests are being reviewed by BANES and parish councils will hear from them soon.                       |        |
| <b>4.2</b> | <b>Nature Update</b>  | Nothing new to report and will be dropped from future agendas until there is something specific to report.  |        |

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| 4.3 | <b>Update on Bus Service Campaign</b>  | Ward Cllr F Gourley provided an update. Bus services are currently being reviewed against a backdrop of less funding. The focus is on keeping existing services rather than creating new ones. Cllr Ball expressed concern about the 768 timetable and getting responses from WECA.   |                            |
| 4.4 | <b>Update on various speed measures on the B3115</b>   | Following a further site meeting the parish council has been advised that the North Hill Crossroads speed capture boxes have been installed and the 20 mph limit in Tunley to be implemented before the end of this financial year.   | <b>Cllr<br/>Robinson</b>   |
| 4.5 | <b>Update on Preparation for Assertion 10 Digital and Data compliance for 2025 2026 AGAR</b> | <p><b>Training</b></p> <p>Data Protection and Freedom of Information training being undertaken.</p> <p><b>Website</b></p> <p>It was resolved that Parish Online would be appointed to develop a new website with Assertion 10 compliant domain names and email addresses. Work has now commenced on the new website.</p> <p><b>Documentation</b></p> <p>In draft format the following have been produced and will</p> | <b>Clerk/Cllr<br/>Orme</b> |

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|     |  | <p>be on the March agenda for approval.</p> <p>IT Inventory<br/> Updated Model Publication Scheme<br/> Data Asset Register<br/> Numbering and Version Guidance and Policy</p>   |  |
| 4.6 | <b>Update on Shipping Container in Dunkerton Layby</b> | This was related to the site investigation work being carried out by Historical Railways on the Dunkerton Aqueduct  |  |
| 5   | <b>URGENT BUSINESS AS AGREED BY THE CHAIRMAN</b>       | <p>Cllr Orme reported on the correspondence from Combe Hay Parish Council regarding the Somerset Coal Canal related policy options in the draft Local Plan. Combe Hay Parish Council is keen for affected parishes to work together.</p> <p>Cllr Orme reported that he will be stepping down from the parish council in May. Cllr Robinson advised councillors that he will not be putting his name forward at the annual parish council meeting in May for nomination as either the chairman or vice chair. in addition he advised that he will step down in May from his responsibilities for finance. Cllr Prescott announced that she will also be stepping down at some point relatively soon.</p> |  |

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| 6   | <b>FINANCE</b>  |  |                                  |
| 6.1 | <b>Financial Report including 3<sup>rd</sup> qtr forecast</b>   | <p>The balance of funds as at 27 January is £14,057.09.</p> <p><b>Forecast against Budget 2025 2026 3rd qtr</b></p> <p>Total receipts forecast to be up £45 at year end as compared to budget. Total Payments forecast to be down by £921. Overall this means that a deficit of £2,341 is forecast compared to the budget which resulted in a deficit of £3,307. Analysis of the key variances had been circulated prior to the meeting.</p> |                                  |
| 6.2 | <b>Approval of the Budget 2026 2027</b>   | <p>Two versions of the budget were produced and circulated. One with a 0% increase in budget and one with a 3.5% (inflation linked) rise in the precept. It was unanimously resolved to increase the precept by 3.5%. This means that the annual cost will be £65.12 based on a Band D household. This compares to the annual cost this year of £61.20.</p>  |                                  |
| 6.3 | <b>Payments for Approval</b>  | Approved. Details can be found in Appendix 1.  | <b>Clerk</b>                     |
| 6.4 | <b>Dunkerton Bus Shelter Progress with Finding a Local Builder to Carry Out the Required Roof Repairs</b> | A local builder in Tunley is to quote for the work.  | <b>Cllr Willet/Cllr Robinson</b> |

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| 6.5 | <b>Consideration of a supplier of new website with gov.uk domain name and gov.uk emails</b> | As reported under agenda item 4.5 the parish council has resolved to appoint Parish Online as supplier on the grounds of cost effectiveness after the clerk circulated details of several possible suppliers. While not the cheapest supplier Parish Online undertake most of the work required and have strong experience of the needs of local government.  | Clerk |
| 7   | <b>PLANNING</b>   |   |       |
| 7.1 | <b>BANES Planning Decisions</b>   | <p>Planning Application REF 25/01489/FUL New Farm, Marksbury Lane, Priston Installation of lighting with timber screen. REFUSED. Parish Council OBJECTED. APPEAL ONGOING.</p> <p>Planning Application REF 25/04038/ADCOU Parcel 6100 Dunkerton Hill Dunkerton Prior approval request for the conversion of part of existing agricultural buildings to residential use. APPROVED. Parish Council SUPPORTED.</p> <p>Planning Application REF 25/04195/FUL Blossom Manor Tunley Road Tunley Erection of detached 3no bed dwelling and garage on land south of Blossom Manor. DECISION PENDING. Parish Council OBJECTED.</p> <p>Planning Application REF 25/04637/REM Journey's End</p> |       |

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|            |   | <p>Palmers Lane Tunley Removal of condition 5 of application 14/02794/FUL (Erection of an extension and alterations to dwelling including repositioning of the existing access).<br/>DECISION PENDING. Parish Council SUPPORTED.</p> <p>Planning Application REF 25/04654/NACOU Severcombe Farm, Fosseyway, Dunkerton, Change of use of agricultural building to a flexible use falling under Class C1 (Hotels) under Schedule 2, Part 3, Class R of the General Permitted Development Order. PERMITTED DEVELOPMENT.</p> |                  |
| <b>7.2</b> | <b>Planning Correspondence and other Planning Related Matters</b>     | Nothing new to report.   |                  |
| <b>8</b>   | <b>EW ISSUES RAISED BY COUNCILLORS/PARISHIONERS</b>                   |  |                  |
| <b>8.1</b> | <b>Future Monitoring and Management of the Cricket Club Agreement</b> | <p>Following an explanation of the history of the ground and a short debate about its use it was resolved to arrange a meeting with the Dunkerton Parish Hall committee. Cllr Orme to write to Bristol Lions to ask what their plans are before the season starts so as any work or other developments doesn't clash with any community plans and vice versa.</p>  | <b>Cllr Orme</b> |

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| 9  | <b>OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS</b>                 | Regarding the Somerset Coal Canal policy there will be a scrutiny meeting of the local plan in March. At that point there is a possibility of public interaction including a petition. The parish council would appreciate an update from the planning policy team. Ward Cllr Gourley will request this. |  |
| 10 | <b>DATE OF NEXT MEETING</b><br><br>Thursday 12 March 7.30 pm Dunkerton Parish Hall |  |  |

**Dunkerton & Tunley Parish Council Payments for Approval at meeting 27 January**

**Payments to Ratify**

|              |                |  |         |
|--------------|----------------|--|---------|
| 22 December  | Bank Transfer  | Street Lighting November                   | £41.58  |
| 31 December` | Bank Charge    | Bank Admin Fee Nov                         | £6.00   |
| 31 December  | Standing Order | Clerk Net Salary Nov                       | £645.87 |
| 5 January    | Bank Transfer  | Cricket Club Electrical<br>Inspection Work | £600.00 |
| 5 January    | Bank Transfer  | HMRC Tax and NI Due<br>Oct to Dec 25       | £129.41 |
| 21 January   | Direct Debit   | Street Lighting December                   | £44.64  |

**Payments for Approval**

|            |               |   |         |
|------------|---------------|---|---------|
| 27 January | Bank Transfer | Cllr Orme Prep for Assertion<br>10 part 2 | £15.00  |
| 27 January | Bank Transfer | Clerk Prep for Assertion<br>10 Part 2     | £15.00  |
| 27 January | Bank Transfer | SLCC Membership                           | £158.00 |

**Minutes of the Dunkerton & Tunley Parish Council Meeting 27 January 2026 Tunley Recreation Centre 26/9**

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| 27 January | Bank Transfer | ALCA FOI E Course<br>Cllr Pilkington  | £14.00 |
| 27 January | Bank Transfer | TRC Hire October meeting  | £16.00 |
| 27 January | Bank Transfer | DPH Hire Sep and Dec mtgs   | £40.00 |
| 27 January | Bank Transfer | Data Protection Training<br>Cllr Ball   | £35.00 |
| 27 January | Bank Transfer | Data Protection Training<br>Cllrs Orme, Batchelor,<br>Willert, Pilkington and Clerk | £97.00 |