

Ref	Agenda Item	Minute	Action
	<b>ATTENDANCE</b>	Cllr Orme, Cllr Robinson, Cllr Batchelor, Cllr Prescott, Cllr Ball, Cllr Pilkington, Cllr Mannings, Cllr Willert, Ward Cllr McCabe, 2 parishioners, and the Clerk Kathryn Manchee	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	Ward Cllr Gourley	
<b>2</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>	None.	
<b>3</b>	<b>APPROVAL OF MINUTES OF PREVIOUS MEETINGS</b>	The minutes of the Parish Council meeting held on 28 October 2025 were approved and signed by the chair of the meeting.	
	<b>The Chairman brought forward agenda item 7.3</b>		
<b>7.3</b>	Consideration of a response to the consultation on Planning Application REF 25/04195/FUL Blossom Manor Tunley Road Tunley Erection of detached 3no bed dwelling and garage on land south of Blossom Manor.	The parish council by a majority vote of 7 to 1 resolved to object to this application on the grounds that is not infilling and is therefore not compliant with the National Planning Policy Framework (NPPF) and policies CP8 and GB2.	<b>Clerk</b>

<b>4</b>	<b>MATTERS ARISING</b>		
<b>4.1</b>	<b>Update on Response from BANES re future of the A367 Dunkerton Bus Shelter Street Light</b>	<p>The Parish Council has received a quote from BANES Council's street lighting team to replace the street light in Dunkerton which is £2,775.00 ex VAT.</p> <p>This is an estimated cost to put in a brand new lamp column which B&amp;NES would then adopt. It also includes the cost of suspending and closing the bus stop for one day.</p> <p>The parish council resolved unanimously not to proceed on the grounds of cost.</p>	<b>Clerk</b>
<b>4.2</b>	<b>Nature Update</b>	Manders Orchard features in the current Avon Valley Wildlife Trust's newsletter.	
<b>4.3</b>	<b>Update on Bus Service Campaign and possible funding for the Dunkerton Bus Shelter</b>	Ward Cllr F Gourley provided an update on the bus campaign via email.	
<b>4.4</b>	<b>Update on various speed measures on the B3115</b>	Following a further site meeting the parish council has been advised that the North Hill Crossroads speed capture boxes will be installed shortly and the 20 mph limit in Tunley to be	<b>Cllr Robinson</b>

		implemented before the end of this financial year.	
<b>4.5</b>	<b>Update on Preparation for Assertion 10 Digital and Data compliance for 2025 2026 AGAR</b>	<p>There are three strands of activity</p> <p>Training on FOI and Data Protection which can be provided by attendance on a course or at briefings at parish council meetings.</p> <p>Development of new website and associated gov.uk email addresses. It was agreed that because of the gov.uk domain and related email requirements the parish council would appoint a company offering a service design for parish councils rather than proceed with the kind offer of a volunteer to assist with a new website.</p> <p>Various new policies and procedures being developed.</p>	<b>Clerk/Cllr Orme</b>
<b>4.6</b>	<b>Update on Request for Contribution to the cost of Dunkerton Bus Shelter Repair from the Ward Cllrs' Empowerment Fund</b>	The grant has been applied for and funds received.	
<b>5</b>	<b>URGENT BUSINESS AS AGREED BY THE CHAIRMAN</b>	Cllr Willert reported a shipping container that has been in Dunkerton layby for a few days. Clerk to ascertain whether	<b>Clerk.</b>

		this is related to the work on the Aqueduct.	
<b>6</b>	<b>FINANCE</b>		
<b>6.1</b>	<b>Financial Report</b>	The balance of funds is £15,867.36.	
<b>6.2</b>	<b>Approval of the Risk Assessment 2026 2027</b>	Approved	
<b>6.3</b>	<b>Approval of the Asset Register</b>	Approved.	
<b>6.4</b>	<b>Consideration of the Insurance Renewal for 2026 2027</b>	It was resolved to renew with Zurich under a long term 3 year agreement.	
<b>6.5</b>	<b>Consideration of Items for the Budget 2026 2027</b>	Clerk requested any items for consideration for inclusion in the draft budget (which will be on the agenda for the 27 January 2026 meeting) to be sent to her as soon as possible and no later than the end of next week.	
<b>6.6</b>	<b>Payments for Approval</b>	Approved. Details can be found in Appendix 1.	<b>Clerk</b>
<b>6.7</b>	<b>Consideration of Approval of Repair Work to Dunkerton Bus Shelter Based on Quote(s) Received</b>	The parish council will not be proceeding with the last quote received. A new potential supplier will be contacted.	<b>Cllr Willet/Cllr Robinson</b>

6.8	<b>Consideration of New Contract commencing October 2026 for the Cricket Club Electricity Supply</b>	Based on 2 quotes received from brokers it was unanimously resolved to move to British Gas Lite from October 2026 based on a charge of 0.2749 p/kWh with no standing charge. Cllr Robinson reported on the work being undertaken to obtain a new electrical safety certificate for the pavilion. It was agreed to put monitoring and management of the new agreement with the cricket club on the next meeting agenda.	Clerk
7	<b>PLANNING</b>		
7.1	<b>BANES Planning Decisions</b>	<p>Planning Application REF 25/01489/FUL New Farm, Marksbury Lane, Priston Installation of lighting with timber screen. REFUSED. Parish Council OBJECTED. APPEAL ONGOING.</p> <p>Planning Application REF 25/04038/ADCOU Parcel 6100 Dunkerton Hill Dunkerton Prior approval request for the conversion of part of existing agricultural buildings to residential use. Parish Council SUPPORTED. APPROVED.</p> <p>Planning Application 25/ 04135/FUL - Old Hayhurst House, Stoneage Lane, Tunley Change of mono-pitched single storey extension to double pitch roof to create usable roof space</p>	

		for ensuite bathroom, re-erection of previously removed chimney stack and replacement doors and windows on extension, addition of lable moulds to existing windows on garden elevations and new chimney pots to existing chimney (renewal of planning permission 21/04883/FUL). APPROVED. Parish Council SUPPORTED.	
<b>7.2</b>	<b>Planning Correspondence and other Planning Related Matters</b>	The parish council's agreed response to the local plan options consultation was submitted last month.	
<b>8</b>	<b>OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS</b>	None.	
<b>9</b>	<b>DATE OF NEXT MEETING</b> Tuesday 27 January 2026 7.30 pm Tunley Recreation Centre		

**Dunkerton & Tunley Parish Council Payments for Approval at meeting 11 Dec****Payments to Ratify**

31 October	Standing Order	Clerk Net Salary Oct	£645.87
31 October	Bank Charge	Bank Admin Fee Oct	£6.00
12 November	Bank Transfer	Street Lighting September	£34.93
21 November	Direct Debit	Street Lighting October	£39.68
21 November	Direct Debit	Cricket Club Electricity August to October	£129.66
30 November	Standing Order	Clerk Net Salary Nov	£645.67
30 November	Bank Charge	Bank Admin Fee Nov	£6.00
1 December	Direct Debit	Cricket Club Water 24 May to 6 November	£44.01

**Payments for Approval**

11 December	Bank Transfer	Clerk's Expenses Oct/Nov	£124.11
11 December	Bank Transfer	Air Ambulance Donation	£150.00
11 December	Bank Transfer	ALCA FOI Training Cllr Willert	£14.00
11 December	Bank Transfer	ALCA FOI Training Cllr Ball	£14.00

11 December	Bank Transfer	ALCA FOI Training Chair	£35.00
11 December	Bank Transfer	ALCA Prep for Assertion 10 Part 1 Cllr Orme	£15.00
11 December	Bank Transfer	ALCA Prep for Assertion 10 Part 1 Clerk	£15.00
11 December	Bank Transfer	Insurance 2026 2027	£772.12
11 December	Bank Transfer	Cllr Orme Expenses	£18.10