

Draft Minutes of the Dunkerton & Tunley Parish Council Meeting 28 October 7.30 pm Tunley Recreation Centre 25/68

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme, Cllr Robinson, Cllr Batchelor, Cllr Prescott, Cllr Ball, Cllr Pilkington, Cllr Mannings, Ward Cllrs Gourley and McCabe, 4 parishioners, and the Clerk Kathryn Manchee	
1	APOLOGIES FOR ABSENCE	Cllr Willert.	
2	DECLARATIONS OF INTEREST AND DISPENSATIONS	None.	
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the Parish Council meeting held on 11 September 2025 were approved and signed by the chair of the meeting.	
	The Chairman brought forward agenda item 7.3		
7.3	Consideration of a response to the consultation on the New Local Plan Options	<p>The parish council unanimously resolved to respond to the local plan in the following areas</p> <p>Policy HE2 relating to the Coal Canal</p> <p>Following representations from the parishioners in attendance relating to how the second restoration option for this policy has affected them and their properties plus debate from councillors the parish council agreed to</p>	Chairman/ Clerk

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		<p>support Option 1 i.e. keeping the status quo of conservation and protection for the historic route of the canal. Option 2 is specifically seeking to enable the delivery of a “long term” SCCS plan which does not exist in any form. It is therefore not deliverable or viable. In addition, the chairman will be contacting the SCCS to state that their 2024 baseline assessment needs revising and the viability of the restoration project through Dunkerton properly assessed.</p> <p>Development Sites along the A367 and at Timsbury</p> <p>The parish council to respond that these proposed properties will increase the already heavy traffic on the A367 with the resulting in an increase in rat running along the B3115.</p> <p>Planning Policies</p> <p>The Clerk would highlight other planning policies in the consultation that might attract comment from Cllrs.</p>	
4	MATTERS ARISING		
4.1	Update on Response from BANES re	Ward Cllr Gourley has submitted an application to WECA to	Clerk/Ward Cllr Gourley

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	future of the A367 Dunkerton Bus Shelter Street Light	improve the Dunkerton bus shelter. The street light situation has not yet been resolved. A light for the Tunley bus shelter to be requested via Ward Cllr Gourley.	
4.2	Nature Update	Following receipt of funding from WECA The Avon Valley Wildlife Trust will be strimming Manders Orchard soon. A bat walk was undertaken recently and an application will be submitted for some free cherry trees to be planted in Dunkerton.	
4.3	Update on Bus Service Campaign and possible funding for the Dunkerton Bus Shelter	Cllr Ball reported that a useful meeting was held with WECA but no improvements have yet been implemented. Cllr Robinson thanked Cllr Ball for all her hard work on this.	
4.4	Update on various speed measures on the B3115	<p>Following a site meeting the following measures have been agreed:</p> <p>The existing slow road markings on the approach to the crossroads be repainted and an additional set be painted closer to the crossroads. BANES highways will authorise this from their minor improvement budget.</p> <p>The B3115 existing 50 speed limit between Tunley and Tunley Fork be reduced to 40. The first step will be the installation of speed data monitoring equipment; Highways</p>	Cllr Robinson

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		will also authorise this from their minor improvements budget. A final decision on whether or not to proceed with the request for a speed limit change will be subject to a review of the speed data figures.	
4.5	Update on Consideration of Action in response to new governance requirements for 2025 2026 regarding digital and data compliance	An updated draft IT policy has been circulated prior to this meeting and will continue to be developed. Cllr Orme is meeting soon with a parishioner who has offered to develop a new parish website. This will need to include provision of a gov.uk domain and associated emails. Training for councillors being arranged in the areas of FOI and Data Protection.	Clerk/Cllr Orme
5	URGENT BUSINESS AS AGREED BY THE CHAIRMAN	None.	
6	FINANCE		
6.1	Financial Report including 2nd qtr forecast	<p>The balance of funds as at 28 October is £18,190.31.</p> <p>Forecast against Budget 2025 2026 2nd qtr</p> <p>Total receipts forecast to be down £28 at year end as compared to budget. Total Payments forecast to be down by £67. Overall this means that a deficit of £3,268 is</p>	

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		forecast compared to the budget which resulted in a deficit of £3,307. Information on the key variances has been circulated prior to this meeting.	
6.2	Payments for Approval	Approved. The ALCA payment won't be processed as none of the courses invoiced have yet been taken. Details can be found in Appendix 1.	Clerk
6.3	Consideration of Approval of Repair Work to Dunkerton Bus Shelter Based on Quote(s) Received	The parish council has received a revised quote from a potential supplier of a discounted rate of £1100+vat. In addition there is a contingency cost of £800 +vat if any of the roof timbers are found to be rotten or unusable caused by the penetration of rain, woodworm or any other cause not identified during the initial or subsequent site visit. Cllr Robinson to hold a site meeting with this supplier.	Cllr Willet/Cllr Robinson
6.4	Consideration of Approving Request from Bristol Lions for a reduction in their payment of the cost of the utilities for the cricket ground	Following an informal and a subsequent formal request the parish council unanimously resolved to approve, as a one off goodwill gesture, to grant a reduction in the cost of the utilities paid by the cricket club for the financial year 2024 2025. This will equate to six months of the electricity standing charge.	Clerk
6.5	Consideration of a Donation Dorset and Somerset Air Ambulance for	Following the great success of the training it was unanimously	Clerk/RFO

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	their CPR/Defib training provided to the parish	resolved to donate £150 to the air ambulance service to match the donations made at the training by attendees	
6.6	Consideration of a request for funds from the Ward Cllrs' Empowerment Fund	It was unanimously resolved to request £300 to contribute to the cost of the Dunkerton bus shelter repair	Clerk/RFO
7	PLANNING		
7.1	BANES Planning Decisions	Planning Application REF 25/01489/FUL New Farm, Marksbury Lane, Priston Installation of lighting with timber screen. REFUSED. Parish Council OBJECTED. APPEAL ONGOING.	
7.2	Planning Correspondence and other Planning Related Matters	Nothing new to report.	
7.4	Consideration of a Response to Planning Application REF 25/04038/ADCOU Parcel 6100 Dunkerton Hill Dunkerton Prior approval request for the conversion of part of existing agricultural buildings to residential use	This along with the application for Old Hayhurst House Stoneage Lane Tunley Change of mono-pitched single storey extension to double pitch roof to create usable roof space for ensuite bathroom, re-erection of previously removed chimney stack and replacement doors and windows on extension, addition of lable moulds to existing windows on garden elevations and new chimney pots to existing chimney	

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		(renewal of planning permission 21/04883/FUL) Reference Number: 25/04135/FUL will be dealt with in due course.	
8	OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS	None.	
9	DATE OF NEXT MEETING Thursday 11 December 7.30 pm Dunkerton Parish Hall		

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Appendix 1 – Payments for Approval at Parish Council Meeting 28 October 2025

Payments to Ratify

30 September	Standing Order	Clerk Net Salary Sep	£629.41
30 September	Bank Charge	Bank Admin Fee Sep	£6.00
13 October	Bank Transfer	HMRC Tax and NI 2 nd qtr	£151.01

Payments for Approval

28 October	Bank Transfer	Clerks Expenses Aug/Sep	£210.89
28 October	Bank Transfer	Cllr Robinson Expenses for Microsoft Office	£119.99
28 October	Bank Transfer	CVWG Membership	£10.00
28 October	Bank Transfer	TRC Hire July Meeting	£15.00
28 October	Bank Transfer	ALCA for Training FOI x 4 and Preparing for Assertion 10 x 2	£86.00
28 October	Bank Transfer	Somersetshire Coal Canal Society Membership	£10.00
28 October	Bank Transfer	Street Lighting August	£32.58