

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme, Cllr Robinson, Cllr Willert, Cllr Ashley, Cllr Batchelor, Cllr Prescott, Cllr Ball, Cllr Pilkington, Ward Cllr Gourley and the Clerk Kathryn Manchee	
1	APOLOGIES FOR ABSENCE	Cllr Mannings and Ward Cllr McCabe.	
2	DECLARATIONS OF INTEREST AND DISPENSATIONS	None.	
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the Parish Council meeting held on 29 July 2025 were approved and signed by the chair of the meeting.	
4	MATTERS ARISING		
4.1	Update on the Arrangements for the CPR & Defibrillator Training	The training session has been booked for Sunday 5 October 2 pm at the TRC.	Cllr Robinson
4.2	Update on Response from BANES re future of the A367 Dunkerton Bus Shelter Street Light	This is now being dealt with by the community engagement team who are investigating possible solutions and sources of funding. Cllr Gourley has put in a bid for BANES funding to improve bus stops as this may fund an upgrade with the	Clerk/Ward Cllrs

		installation of a light.	
4.3	Update on the New Agreement with the Bristol Lions Cricket Club	The agreement is being signed next week.	Cllr Orme/Cllr Robinson
4.4	Nature Update	The Avon Valley Wildlife Trust is getting quotes and looking for grant funding for strimming the Orchard.	
4.5	Update on Bus Service Campaign	Ward Cllr Gourley reported on the new 768 bus service and requested that people use it so there is evidence of the demand for a bus service for future funding decisions. Cllr Ball stated that unfortunately the times of the new service do not meet the needs of potential users and the service is not very accessible for buggies and wheelchairs. Also the 2V and 768 timetables run at very similar times.	
4.6	Update on the proposed safety improvements to the Stoneage Lane / Bath Road junction and the introduction of a 20 mph limit through Tunley	BANES Council will be arranging the speed counts which the police have requested. Following this BANES will work with Cllr Robinson on a start and end point for the 20 mph zone. In addition the parish council has been contacted by a parishioner regarding Request for Speed Limit Review and Traffic Calming Measures – Tunley Road. A site meeting has been arranged with Highways and Ward Cllr McCabe to look at repainting the existing SLOW road markings either side of	Cllr Robinson

		North Hill crossroads and add two new additional sets of markings closer to the junction. Plus the existing 50 speed limit be reduced to 40.	
4.7	Update on Consideration of Action in response to new governance requirements for 2025 2026 regarding digital and data compliance	<p>Policies</p> <p>Cllr Orme has been in discussion with ALCA about a new IT policy template more suited to smaller parish councils. ALCA has responded with a new proposed IT policy. A copy of this has been circulated prior to the meeting. Initial thoughts from Cllr Orme on this draft policy is that while it certainly helps the parish council towards adoption of an IT policy how the parish council reflects the reality of the use of personal devices and "permanent" data storage therein will need further thought.</p> <p>Gov.uk email addresses and domain name</p> <p>Following some desk research from the clerk it was resolved that the best way forward to provide these was to develop a new website. A parishioner has kindly volunteered to set a new website for free so Cllr Orme to make contact.</p> <p>Training</p>	<p>Clerk/Cllr Orme</p> <p>Cllr Orme</p> <p>Clerk/All</p>

		<p>ALCA has set up training for chairs, clerks and all councillors regarding</p> <ul style="list-style-type: none">• Data Protection for councils• Data Protection for councillors• Freedom of Information <p>ALCA has advised this training be undertaken every two years. Clerk to circulate dates and book training.</p>	
4.8	Update on Community-owned Energy Opportunities via the Community Energy Network	The parish council has registered an interest in this. The parish council was not selected to take part.	
5	URGENT BUSINESS AS AGREED BY THE CHAIRMAN	None.	
6	FINANCE		
6.1	Financial Report	The balance of funds as at 11 September is £11,912.86.	
6.2	Consideration of Implementation of 2025 2026 Pay Settlement to Clerk	It was resolved to implement the pay award.	

	and RFO's Salary		
6.3	Payments for Approval	Approved. Details can be found in Appendix 1.	Clerk
6.4	Consideration of Approval of Repair Work to Dunkerton Bus Shelter Based on Quote(s) Received	More quotes being requested. One company that has quoted is considering undertaking the repair for free as the position of the stop provides excellent advertising.	Cllr Willet
7	PLANNING		
7.1	BANES Planning Decisions	<p>Planning Application REF 25/02174/FUL Barn In Parcel 8966 North Hill Farm The Hollow Dunkerton Erection of a single storey detached dwelling following demolition of the existing barn, resurfacing of the existing track and change of use of the land from agricultural to residential. APPROVED. Parish Council SUPPORTED.</p> <p>Planning Application 25/02489/LBA Edelweiss Farm, Fosseway, Dunkerton BA2 8BS Proposed site investigation works at Dunkerton Aqueduct. CONSENT GRANTED. Parish Council SUPPORTED.</p> <p>Planning Application 25/02189/FUL Sunnyvere, Tunley Road,</p>	

		<p>Tunley Erection of detached 4no bed dwelling on land adjacent to Sunnyvere. APPROVED. Parish Council SUPPORTED.</p> <p>Planning Application REF 25/01489/FUL New Farm, Marksbury Lane, Priston Installation of lighting with timber screen. REFUSED. Parish Council OBJECTED. APPEAL ONGOING.</p>	
7.2	Planning Correspondence and other Planning Related Matters	Nothing new to report.	
7.3	Consideration of a response to the forthcoming consultation on the New Local Plan Options	The consultation hasn't commenced but will run from 3rd October to 14th November.	
8	OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS	None.	
9	DATE OF NEXT MEETING	Tuesday 28 October 7.30 pm Tunley Recreation Centre.	

Appendix 1 -= Dunkerton & Tunley Parish Council Payments for Approval at meeting 11 September 2025**Payments to Ratify**

31 July	Standing Order	Clerk Net Salary July	£629.41
31 July	Bank Charge	Bank Admin Fee July	£6.00
18 August	Bank Transfer	Telephone Boxes Painting	£1,400.00
21 August	Direct Debit	Cricket Club Electricity April to July	£129.73
25 August	Direct Debit	Street Lighting July	£30.29
31 August	Standing Order	Clerk Net Salary August	£629.41
31 August	Bank Charge	Bank Admin Fee August	£6.00

Payments for Approval

11 September	Bank Transfer	Clerks Backpay	£98.16
11 September	Bank Transfer	Clerks Expenses June July	£82.84