

Minutes of the Dunkerton & Tunley Parish Council Meeting 9 January 2025 7.30 pm Dunkerton Parish Hall

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme, Cllr Robinson, Cllr Willert, Cllr Prescott, Cllr Batchelor, Cllr Thring, Cllr Mannings, Ward Cllr F Gourley, and the Clerk Kathryn Manchee	
1	APOLOGIES FOR ABSENCE	Ward Cllr McCabe	
2	DECLARATIONS OF INTEREST AND DISPENSATIONS	Cllr Willert declared an interest in agenda item 7.3.	
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the Parish Council meeting held on 28 November 2024 were approved and signed by the chair of the meeting.	
4	MATTERS ARISING		
4.1	Update on Response from Combe Hay Parish Council concerning the blockage in the Cam Brook East of A367 Bridge	Now that the landowner has been identified the correspondence with the Environment Agency to be forwarded to Combe Hay Parish Council for them to resolve this issue as the location is within their	Cllr Orme

		parish.	
4.2	Update on Response from BANES re future of the A367 Dunkerton Bus Shelter Street Light	The parish council has received a quote from Volker for the replacement of the complete unit and associated traffic management. The quote is £1,266.14. If they have to suspend the bus stop there will be an additional unspecified charge. If the parish council undertake this work BANES council will adopt the light. However as the parish council cannot afford this expense it is not happy to proceed with this work especially as the location forms part of the BANES Somer Valley Link proposed safe green route. Therefore the matter will be escalated via the ward councillors.	Cllr Orme
4.3	Consideration of a Site Meeting with Bristol Lions re the agreement with the parish council and the club's improvement plans for the pavilion	Now that Cllr Orme has a key to the pavilion it was agreed to hold a parish council site meeting. Following this a meeting with the cricket club will be set up to discuss the new agreement between them and the parish council.	Cllr Orme
5	URGENT BUSINESS AS AGREED BY THE CHAIRMAN	Pollinator Pathways Initial Site Report from the Avon Wildlife Trust	Cllr Orme

		<p>It was agreed that the volunteers could undertake the proposed work of planting shrubs and coppicing at Manders Orchard and the Dunkerton bus shelter. However no work to proceed at the Millennium Wood until the adjacent landowner has agreed access. Cllr Orme to contact the landowner.</p>	
6	FINANCE		
6.1	Financial Report including 3rd qtr forecast	<p>The balance of funds as at 9 January is £14,736.96. Forecast against Budget 2024 2025 3rd quarter. Total receipts forecast to be down £718 at year end as compared to budget. Total Payments forecast to be down £1,664. Overall this means that a deficit of £754 is forecast compared to the budget which resulted in a deficit of £1,700. A report on the key variances was circulated prior to this meeting.</p>	
6.2	Consideration of Approval of Draft Budget and Precept Level 2025 2026	<p>As this is the second year of a 50% increase from the precept level of 2022 2023 as agreed at June 2023 meeting only one version of the draft budget</p>	Clerk

		<p>was presented with the precept now at £15,000 per annum. This increases the cost per Band D household from £52.19 per year to £61.20. There would at year end also be a £3307 deficit. However as this is a result from one off planned maintenance expenditure e.g. phone boxes and new fences not a concern going forward to future years (subject to future budget setting). After some debate following Cllr Robinson's proposal to split this second increase over 2 years it was unanimously resolved to raise the precept to £15,000 for the financial year 2025 2026.</p>	
6.3	Payments for Approval	Approved. Details can be found in Appendix 1.	Clerk
7	PLANNING		
7.1	BANES Planning Decisions	<p>Planning Application REF 23/04142/FUL 1 North Hill Cottages Tunley Road Tunley Conversion of existing garage to a holiday let PENDING DECISION. Parish Council SUPPORTED.</p> <p>Planning Application 24/03366/VAR Fosseway, Old Fosseway, Dunkerton Variation of condition 4</p>	

		<p>(Demolition of Garage and Carport (Compliance)) of application 23/00762/FUL (Erection of a two storey extension following demolition of existing carport, garage and lean-to. Alterations and improvements to dwelling). APPROVED. Parish Council SUPPORTED.</p> <p>Planning Application 24/03576/FUL Parcel 8775, Tunley Road, Tunley, Erection of tractor and implements shed. PENDING DECISION. Parish Council SUPPORTED.</p> <p>Planning Application REF 24/04006/FUL High View Bath Road Tunley Erection of single storey rear extension, dormer loft conversion, and raised decking. PENDING DECISION. Parish Council SUPPORTED subject to the resulting volume increase being no greater than 40%.</p> <p>Planning Application REF 24/04040/FUL Parcel 3800 Old Dunkerton Hill Dunkerton Erection of an agricultural storage building/machinery and implement shed. PENDING DECISION. Parish Council OBJECTED</p>	
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		23/00462/NONCOM - New Farm, Marksbury Lane, Priston – nothing new to report 22/00378/UNAUTH Tunley Batch – nothing new to report	
7.2	Planning Correspondence and other Planning Related Matters	The planning policy team has published a revised timetable for the production of the local plan.	
Cllr Willert left the meeting			
7.3	Consideration of a Response to the Consultation on Planning Application REF 24/04672/FUL North Hill Farm Tunley Road Erection of two storey three bedroom dwelling following demolition of existing agricultural building (granted consent to convert into a dwelling under class Q - 24/01920/ADCOU)	The parish council voted unanimously to support this application as it complies with local plan policies D1, D2, D3, D4, D5, D6, CP3, CP8, GB1, GB3, NE2, NE2A, RE2, RE4, ST1 and ST7.	Clerk
Cllr Willert returned to the meeting			
8	HIGHWAYS, PUBLIC TRANSPORT, PUBLIC RIGHTS OF WAY AND WASTE RECYCLING – ANY NEW ISSUES FOR D&TPC CONSIDERATION AND/OR DECISION		
8.1	Consideration of holding a meeting at the TRC	It was decided to not progress with this meeting as	Clerk

	with local residents and Paulton Parish Council re the 2V bus service	local respondents to the bus survey felt it would not achieve anything but instead wait to look at the this issue again when the new WECA Mayor is elected.	
9	OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS	<p>Ward Cllr Gourley gave an update to the parish:</p> <ul style="list-style-type: none"> • The Ward Cllrs Fund is available for applications of about £150. • The Ward Councillors are planning to hold a Bathavon South parish councillors meeting to talk about various issues. A likely date is March 26. • Running Meet your Ward Cllr sessions at local pubs. Parish Councils could help publicise these. 	Chairman
10	DATE OF NEXT MEETING 25 February 2025 7.30 pm Tunley Recreation Centre.		

Appendix 1 - Dunkerton & Tunley Parish Council Payments for Approval at meeting 28 November 2024

Payments to Ratify

30 November	Standing Order	Clerk Net Salary November	£586.08
30 November	Bank Charge	Bank Admin Fee November	£6.00
3 December	Bank Transfer	Net Back Pay April to November	£139.72
26 December	Direct Debit	Street Lighting November	£29.31
31 December	Standing Order	Clerk Net Salary December	£586.08

New pay rate reflected in January pay standing order.

31 December	Bank Charge	Bank Admin Fee December	£6.00
2 January	Direct Debit	Water Cricket Club June to Nov	£41.03

Payments for Approval

9 January	Bank Transfer	Clerk's Expenses October November	£135.39
9 January	Bank Transfer	HMRC Tax Due Oct to Dec qtr	£63.00

Plus another payment of £49.13 to the TRC for half of the new defibrillator pads to be ratified at the February 25 meeting.