

Minutes of the Dunkerton & Tunley Parish Council Meeting 23 May 2024 7.30 pm Dunkerton Parish Hall

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme (Chairman), Cllr Robinson, Cllr Mannings, Cllr Ashley, Cllr Willert, Cllr Batchelor, Cllr Thring, Ward Councillor M McCabe and the Clerk Kathryn Manchee.	
1	APOLOGIES FOR ABSENCE	Cllr Prescott and Ward Cllr Gourley.	
2	Declarations of Interest/Dispensations	None.	
3	Election of Chairman	Cllr Robinson took the chair. It was unanimously resolved that Cllr Orme be appointed as chairman. Cllr Orme retook the chair.	
4	Receive the declaration of Acceptance of Office by the Chairman	The chairman signed the declaration of office witnessed by the clerk.	
5	Election of Vice Chairman	It was unanimously resolved that Cllr Robinson be appointed as vice chairman.	
6	Receive the declaration of Acceptance of Office by the	The vice chairman signed the declaration of office witnessed by the clerk.	

	Vice Chairman		
7	Reappointment of Internal Auditor	It was unanimously resolved that the internal auditor be reappointed.	
8	Representatives to Parish Organisations		
8.1	Receive Reports from Parish Representatives	Annual reports on the DPH and Manders Orchard were circulated prior to the meeting and presented at the meeting.	
8.2	Appoint Representatives to Parish Organisations	It was unanimously resolved that the existing parish representative Cllr Mannings for the DPH remain in place. It was agreed that the Manders Orchard representative is no longer needed as it now falls into the nature plan work and the TRC representative position remains unfilled.	
9	Appointments to Grievance and Disciplinary Sub Committees	It was unanimously resolved that Cllr Prescott and Cllr Robinson are reappointed as members of the grievance sub committee and Cllr Orme and Cllr Mannings are reappointed as members of the disciplinary sub committee.	
10	Reappointment of Clerk and RFO under the existing contract	Unanimously approved.	

11	Review and Confirm or Amend Website Accessibility Statement	Unanimously resolved to stay as is.	
12	Review and Confirm or Amend Standing Orders	Unanimously resolved to stay as is.	
13	Review and Confirm or Amend Financial Regulations	Unanimously resolved to stay as is.	
14	Review and Confirm or Amend GDPR Documentation	Unanimously resolved to stay as is.	
15	Review and Confirm or Amend Banking Arrangements	Unanimously resolved to stay as is.	
16	Police Update and Parish Issues for the Police	The police update was circulated prior to the meeting.	
17	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the meeting held on 23 April 2024 were approved and signed by the chairman.	
18	MATTERS ARISING		

18.1	Update on Nature Plan Development and Manders Orchard and Land East of Dunkerton Churchyard as Wildlife Havens and Response to the Local Nature Recovery Toolkit (Strategy) Consultation	Cllrs Thring and Batchelor responded to the WECA Cam Valley consultation. They met with BANES at Manders Orchard and the land east of Dunkerton Churchyard. The BANES officer recommending using sheep or goats to reduce the overgrown vegetation in the orchard with no action needed for the land east of the churchyard. They also met with Peasedown St John councillors who are tackling individual projects rather than drawing up a nature plan. It was agreed to arrange an inspection of the trees, fence and wall at the land east of the churchyard to assess the maintenance requirements. It was agreed that Cllrs Thring and Batchelor would take the lead on PROW.	
18.2	Update on Blind Lane Manhole Covers Repair and Adoption of part of it from its junction with Bath Road (B3115) eastwards to its junction with public footpath BA10/2 as a Highway by BANES Council	The PROW officer is arranging for Wessex Water to repair the manhole covers. The Blind Lane adoption by highways would not be progressed as it would first require the Lane to be brought up to highways standards which would require hard top surface. This matter now to be closed.	
18.3	Consideration Of Progressing The Proposal That Upper	Cllr Robinson to talk to some of the residents to test the water	Cllr Robinson

	Tunley Might Move Into Dunkerton & Tunley Parish	and assess demand for this.	
19	FINANCE		
19.1	Financial Report	The balance of funds as at 23 May is £16,918.27	
19.2	Payments For Approval	Approved. Details can be found in Appendix 1.	
19.3	Internal Audit Report and Approval of Resulting Action if Required	A copy of the report has been circulated prior to this meeting. No changes suggested by the internal auditor so no action required.	
19.4	Approval of the Annual Governance Statement 2023 2024	Approved and signed by the chairman and the clerk.	
19.5	Approval of the Accounting Statement and supporting information 2023 2024	Approved and signed by the chairman and the clerk.	
19.6	Notification of Public Inspection Dates relating to the Annual Accounts 2023 2024	It was unanimously resolved that the public inspection dates be from Monday 24 June 2024 to Friday 2 August 2024.	

19.7	Approval of List of Transactions over £100 2023 2024	Approved.	
20	PLANNING		
20.1	BANES Planning Decisions	<p>Planning Application REF 23/04142/FUL 1 North Hill Cottages Tunley Road Tunley. Conversion of existing garage to a holiday let PENDING DECISION. Parish Council SUPPORTED.</p> <p>Planning Application REF 4/00425/ADCOU Severcombe Farm Fosseway Dunkerton. Prior approval request for change of use from Agricultural Buildings to 1no. dwelling and 1no dwelling with a connected workshop and associated operational development (Resubmission). PENDING DECISION. Parish Council OBJECTED.</p> <p>Planning Application REF 24/00828/FUL 2 Belmont Cottages Bath Road Tunley. Conversion of 1 no. four bed terraced house to 2no. two bed houses APPROVED. Parish Council SUPPORTED.</p> <p>Planning Application REF 24/00872/FUL 2 The Close, Palmers Lane, Tunley Erection of single storey rear extension following demolition of swimming pool & conservatory room PENDING</p>	

		<p>DECISION. Parish Council OBJECTED.</p> <p>Planning Application REF 24/01017/FUL Country Garden Day Nursery Uplands Fosseway Dunkerton. Conversion of existing Nursery to single dwelling, and erection of single storey rear extension following demolition of existing conservatory.</p> <p>APPROVED. Parish Council SUPPORTED.</p> <p>23/00462/NONCOM - New Farm, Marksbury Lane, Priston and 22/00378/UNAUTH Tunley Batch. The case officer will be dealing with these cases next month due to his current heavy workload.</p>	
20.2	Planning Correspondence and Planning Related Matters	Nothing to report.	
20.3	Consideration of a Response to the Consultation on Planning Application REF 24/01503/FUL King William Iv Inn Bath Road Erection of extension to the rear of the King William Inn (Retrospective).	It was resolved unanimously to support this application as it conforms to policies D1, D2, D3, D4, D5, D6, CP8, GB1, NE2, NE2A, HE1 and ST7.	Clerk

21	OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS	None.	
22	DATE OF NEXT MEETING Tuesday 25 June 7.30 pm Tunley Recreation Centre		

Appendix 1 – Payments for Approval**Dunkerton & Tunley Parish Council Payments for approval at meeting 23 May 2024****Payments to Ratify**

26 April	Direct Debit	Street Lighting March	£30.54
30 April	Direct Debit	Clerk Net Salary April	£586.08

Payments for Approval

None