

DUNKERTON & TUNLEY PARISH COUNCIL

Clerk: Kathryn Manchee, 3 Lark Close, Midsomer Norton BA3 4PX

Telephone: 01761 411305 email: clerk.dunkerton@googlemail.com

**The Annual Parish Council meeting will be held at Dunkerton Parish Hall on
Thursday 11 May 7.30 pm**

AGENDA

This meeting will be preceded by the Annual Parish Meeting commencing 7.00 pm

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| 1 | Declaration of Acceptance of Office by Councillors |
| 2 | Apologies for absence – the clerk |
| 3 | Declarations of Interest/Dispensations including Approval of Dispensation Process |
| 4 | Election of Chairman |
| 5 | Receive the declaration of Acceptance of Office by the Chairman |
| 6 | Election of Vice Chairman |
| 7 | Receive the declaration of Acceptance of Office by the Vice Chairman |
| 7.1 | Approval of Declaration of Acceptance at a Later Meeting for those not able to attend this meeting if required. |
| 8 | Reappointment of Internal Auditor |
| 9 | Representatives to Parish Organisations |
| 9.1 | Receive Reports from Parish Representatives (a) Dunkerton Parish Hall – Cllr Mannings (b) Manders Orchard – Cllr Orme (c) Tunley Recreation Centre 19th April to 15th August '22 – Cllr Robinson |
| 9.2 | Appoint Representatives to Parish Organisations:- (a) Dunkerton Parish Hall (b) Manders Orchard (c) Tunley Recreation Centre |
| 10 | Appointments to Grievance and Disciplinary Sub Committees |
| 11 | Reappointment of Clerk and RFO under the existing contract |
| 12 | Review and Confirm or Amend Website Accessibility Statement |
| 13 | Review and Confirm or Amend Standing Orders |
| 14 | Review and Confirm or Amend Financial Regulations |
| 15 | Review and Confirm or Amend GDPR Documentation |
| 16 | Review and Confirm or Amend Paying Clerk and RFO's Salary by Standing Order including consideration of annual uplift backdated to April |
| 17 | Review and Confirm or Amend Banking Arrangements |
| 18 | APPROVAL OF MINUTES OF PREVIOUS MEETINGS Confirm the accuracy of the Minutes of the meetings held 23 February – Cllrs |

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| 19 | MATTERS ARISING Updates on actions taken from the Last meeting or Previous Meetings |
| 19.1 | Update on Locating a Metal Miner in Tunley and Dunkerton Villages – the clerk |
| 19.2 | Report on the Tunley Traffic Calming Residents Meeting – Cllr Robinson |
| 19.3 | Update on the Request to the Bristol Lions Cricket Club for payment of the cost of the utilities at the pavilion. |
| 19.4 | Update on the Avon & Somerset Watch Information Provided to the Parish Council |
| 19.5 | Consideration of the next steps re Brooklands Dunkerton |
| 20 | URGENT BUSINESS AS AGREED BY THE CHAIRMAN |
| 21 | FINANCE |
| 21.1 | Financial Report including report on actual vs budget 2022 2023 |
| 21.2 | Payments for Approval |
| 21.3 | Internal Audit Report and Approval of Resulting Action if Required |
| 21.4 | Approval of Exemption from External Audit Certificate for 2022 2023 |
| 21.5 | Approval of the Annual Governance Statement 2022 2023 |
| 21.6 | Approval of the Accounting Statement and supporting information 2022 2023 |
| 21.7 | Notification of Public Inspection Dates relating to the Annual Accounts 2022 2023 |
| 21.8 | Approval of List of Transactions over £100 2022 2023 |
| 22 | PLANNING |
| 22.1 | Reports of BANES Planning Decisions – The Clerk |
| 22.2 | Planning Correspondence and other Planning Related Matters – The Clerk |
| 22.3 | Consideration of a Response to the Consultation on Planning Application REF 23/00450/FUL Lower Tunley Farm Stoneage Lane Tunley Erection of new farm building |
| 23 | NEW ISSUES RAISED BY CENTRAL GOVERNMENT, B&NES, ALCA, NALC, POLICE |
| 23.1 | Report on the Dunkerton Bus Shelter Street Light Repair |
| 24 | OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS |
| 25 | DATE OF NEXT MEETING – the clerk |

All Parishioners are very **welcome to attend**

Parish Website <https://dunkertonwebsite.org.uk> Dunkerton & Tunley Parish Council

